



TWO HALF-DAY WORKSHOPS

PRESENTING YOUR BUSINESS CASE

Outline

This workshop, delivered over two half-days, will give managers the skills to present themselves and the organisation well to new clients and to get their business case across as effectively as possible.

The session will be a mixture of theory and practice. Each participant will be expected to do a short presentation to their peers and receive feedback on it.

The module will equip participants with the skills, knowledge and behaviours to deliver presentations in a business environment.

It will help participants to understand how to deal with potentially challenging situations or people and will offer an opportunity to demonstrate their ability to deliver a presentation on any aspect of their business.

Content

- Planning a presentation
- Using vocals and posture effectively
- Using visual aids
- Dealing with people
- Handling questions
- Giving and receiving feedback

Facilitator

David Leask, Consultant, NEREO.

Further Details

For further information, or to book an event, please contact Maureen O'Keefe on 0191 2495874 or email mokeefe@nereo.gov.uk