



## ONE-DAY WORKSHOP

# EFFECTIVE WORKFORCE PLANNING

### What is Workforce Planning?

The vast majority of an organisation's success or improvement comes when the right people with the right skills are deployed in the right place. Workforce planning is about helping you achieve that match. Particularly during periods of change it is important to identify what people, knowledge, skills and behaviours we have, as well as what will be required and where.

### Content

Delegates will participate in the review of their organisation's current workforce complement and will be analysing the current workforce that analysis to identify future workforce requirements, skills and competencies which will be needed to deliver new, different or improved services.

The workshop will ensure that the analysis of the current workforce is:

- future-focused and based on a range of scenarios
- integrated with the organisation's aims and objectives
- supporting the understanding of the need to link service outcomes and the workforce required to deliver them
- focused on the current workforce and how it could look in the future

### By the end of the workshop participants will be able to:

- identify and prepare for future workforce needs
- allow a more effective and efficient use of staff
- ensure that clients receive better planned and more efficient services

Delegates will be required to bring workforce information and laptops to the workshop. All delegates will be provided with the templates for the analysis prior to the workshop.

### Facilitator

David Leask, Consultant, NEREO.

### Further Details

For further information, or to book an event, please contact Maureen O'Keefe on 0191 2495874 or email [mokeefe@nereo.gov.uk](mailto:mokeefe@nereo.gov.uk)