

## Lead H&S Officers Networking Meeting

5<sup>th</sup> September 2017

<p><b>Present:</b></p> <p>Gateshead M.B. Council (GMBC) Susan Smith (SS), Hartlepool Borough Council (HBC) Julie Bowe (JB), Newcastle City Council (NCC), Katherine Chapman (KC), Stockton Borough Council (SBC) Derek Macdonald (DM), Durham County Council (DCC), Kevin Lough (KL), Sunderland City Council (SCC), Geoff Scrafton (GS), Darlington Borough Council (DBC) Joanne Skelton (JS)</p>	<p><b>Apologies:</b></p> <p>Middlesbrough Council – Barbara McAuley, Northumberland CC – Fred McLaughlin, South Tyneside – Tracey Gates</p>
<p><b>Notes:</b></p>	<p><b>Actions:</b></p>
<p><b>1. Minutes of last meeting agreed as a true record:</b></p> <p>Matters arising:          JB to circulate HBC commissioning information as agreed by Rachel Price at her last meeting.</p> <p>SS to circulate the agreed benchmarking templates.</p>	<p>JB</p> <p>SS</p>
<p><b>2. Employee Protection Register</b></p> <p>GS explained the reason why the 'Demo of an employee protection register' was not going ahead and the group discussed the different approaches and stages each Council were at with warning indicator systems. KC explained NCC position. DCC developed their own system and KL will circulate their Policy and business case. Hartlepool also built their own system with Northgate, which is working well. Darlington looking to replace the EPR as although working well is no longer supported. JS to forward KC information on EPR e-mail function.</p>	<p>KL</p> <p>JS</p>
<p><b>3. Fee for Intervention</b></p> <p>SCC updated on Go Kart accident at a school. HSE written to school who haven't responded as yet. HSE referred to the need to follow the ROSPA self-build play equipment guidance.</p> <p>HBC HAV's in schools reported awaiting HSE response.</p> <p>GCC HAV's £1,300 as a result of inconsistencies in system, multiple tools and the recording of exposure. £3,250 FFI for asbestos release during construction project.</p> <p>DCC HSE investigation following employee fall from height, street lighting bucket, no action taken by HSE.</p>	

<p><b>4. Recruitment</b></p> <p>HBC no appointment made following recent recruitment process.</p> <p>DCC recruiting a senior adviser and recently taken on a modern apprentice.</p>	
<p><b>5. Exchange of Information</b></p> <p>SS discussed an issue in Social Services, with regards to specific car parking considerations for in child care social work, transporting children for meetings. Views/experiences from other organisations with similar issues welcomed.</p> <p>Grenfell discussion, DCC no high rise however auditing all properties/ fire risk assessment and awaiting Judith Hackett's report due in December 17. Hartlepool no high rise however recently reviewed fire risk assessments. NCC numerous high rise blocks, completed an exercise to identify higher risk and audited to check fire risk assessment requirements implemented. Discussed stay put policy and HBC reported that Cleveland Fire and Rescue recently changed response arrangements to automated alarms, regional fire departments differ in their response arrangements.</p> <p>NCC completing a noise monitoring review, KC would like feedback from authorities where hearing protection is issued for use within refuse service.</p> <p>SCC - Fire in crematorium has raised issues with the procurement of the contractor.</p> <p>DBC – Awareness raising of a 'lift incident' and the need for vigilance in monitoring arrangements, with regards potential terrorist threats following recent Project Griffin training by Nation Counter Terrorism Advisors.</p> <p>SBC – Play area accident, child lost top of thumb in fence gate. Play area had been inspected by ROSPA and Zurich and not picked up as a risk.</p> <p>DCC – Refuse wagon incident, driver left vehicle and it rolled down the street damaging parked cars and a wall, no one hurt. They have had a couple of previous incidents. Purchased a device/technology, a fob carried by the driver which prevents the vehicle from moving whilst the driver is not in the cab, however allows the engine can continue to run, approx. £2,000 per vehicle.</p>	
<p><b>6. Any Other Business</b></p> <p>None</p>	
<p><b>7. Date of next meeting –</b> Request for venue for next meeting discussed. Please let Maureen know if you can accommodate the next meeting on Tuesday 21<sup>st</sup> November 2017.</p>	All